

**Andrea Kittelson** 420 S. San Pedro St. #309 Los Angeles, CA 90013 (323) 363-1934 ak@webstaclearcourse.com

### **Highlighted Education**

San Francisco State University – Multiple Subject Teaching Credential: CLAD December, 1996; BCLAD Jan, 2002

San Francisco State University – Master of Fine Arts in Theater Performance: May, 1993

University of Minnesota – Bachelor of Arts in Theater Arts, Political Science: August, 1988

Lancaster University in Lancashire, England – JYA Exchange Student: Academic Year 1986-1987

### **Teaching Credentials**

Professional Clear Multiple Subject; BCLAD; Single Subjects in English and Spanish; Certificate of Eligibility for Admin.

### **Highlighted Employment**

Teacher at Glendale High School, Glendale, CA: 08/07 – Present

Teach English and ELD, Grades 9-12, and Advanced Placement English Literature and Composition, Grade 12.

Writer for Examiner.com of Clarity Media Group, Denver, CO: 03/09 – Present

Write a regular column regarding the Los Angeles comedy scene with an emphasis on stand-up comedy.

Teacher, Technology Mentor and ELD Department Chair at Roosevelt Middle School, Glendale, CA: 4/05 – 08/07

Taught English and ELD; mentored teachers with regard to integrating technology into the curriculum; facilitated meetings.

Teacher and Math Department Chair at Anthony W. Ochoa Middle School, Hayward, CA: 1/01 – 6/04

Taught math, Spanish, language arts, history and drama to seventh and eighth graders; liaised between teachers and admin.

Writer, Editor, Communications Specialist and Narrator for BDG Publishing, Inc., Hayward, CA: 1/98 – 8/02

Wrote, edited and narrated electronic tutorials and print advertisements for a technical education software company.

Bilingual Spanish/English Teacher at Jefferson Year-round Elementary School, Oakland, CA: 1/95 – 8/00

Taught English, ELD, Spanish, math, science, social studies, P.E., music and art to at-risk students, grades K-5.

Human Resources Recruiting Coordinator for Sybase, Emeryville, CA: 2/94 – 12/94

Coordinated the hiring of engineers and project managers in the fast-paced and competitive high-tech industry.

Assistant Accountant and Fund-raiser for Greenpeace in San Francisco, CA: 9/89 – 5/92

Assisted with AP and AR, managing several million-dollar accounts; canvassed door-to-door across the Bay Area; and toured with Robert Plant and Elvis Costello, raising funds and awareness for Greenpeace Action and Greenpeace USA.

Campaign Director of Voter Revolt's Proposition 103, Santa Cruz, CA: 8/88 – 8/89

Set up and managed one of Voter Revolt's most successful Prop 103 offices, training and managing over 200 employees.

### **Highlighted Leadership**

WASC Team Chair at Glendale High School: 02/09 – Present

Lead a sub-group of approximately 30 faculty and staff members in preparation for the WASC process.

Technology Mentor and ELD Department Chair at Roosevelt Middle School: 11/05 – 08/07

Coached fellow teachers on the integration of technology into the curriculum; facilitated department and CSC meetings.

Math Department Chair and Vice Principal Designee at Ochoa Middle School: 8/03 – 6/04

Enabled collaboration among teachers, making sure district and state goals were being met; assisted with discipline.

Leader of Jefferson's Bilingual/Biliterate Action Team: 5/97 – 9/99

Planned meetings for a committee whose task was to redesign Jefferson's bilingual program to meet the goal of bilingualism and biliteracy for all 1,300 students; co-designed Jefferson's dual-immersion program.

Elected Chairperson of Jefferson Year-round's Faculty Council: 9/95 – 9/97

Organized and facilitated regular meetings between faculty and administration, determining important school policy.

Founder and Co-Artistic Director of *Hyde and Turk Performance Works* in San Francisco: 11/95 – 5/2000

Produced, wrote, directed and performed award-winning works of theater and performance art.

Visiting Director in Chiapas, México: 12/92 – 2/93

Directed hand puppet shows for the Mayan theater troupe *Sna Jtz'i Bajom*, which performs throughout México in Spanish, Tzeltal and Tzotzil for audiences of 3,000 in the streets and plazas, encouraging the positive perpetuation of Mayan culture.

Assistant and Substitute Lecturer of *Theater Imagination* and *Acting I* at SFSU: 9/91 – 6/92

Taught and assessed undergraduates in introductory theater courses.

### **Interests and Special Skills**

Theater, Film, Comedy, Music, Dance and Capoeira; Fluent and literate in Spanish; Technology proficient; Member of Mensa; and a volunteer with Big Brothers and Big Sisters of Los Angeles.